


How to Logon to Workforce Dimensions Your First Time

First get to Dimensions:

- On a computer, use Google Chrome  to open <https://hollandhome.prd.mykronos.com>.
- Or download the mobile app. Search your App Store for "**Workforce Dimensions**". Install it, then enter the url from the line above.

Next, enter this information to logon your first time:

- **Username:** <your badge number>. **Example: 13579.**
- **Password: example: Kardashian@1080.** Format explained:
 - your last name with first letter only capitalized;
 - the "@" symbol (press shift and 2 keys at same time);
 - number of month you were born (start with "0" if month = one digit);
 - last two numbers of year you were born.

Now create your new password:

You can use the above password only once. Now you have to change it. Your new password must meet the following requirements.

Why? This website is on the World Wide Internet. You want your information protected by a tough password.

Password requirements:

- Is **ten characters or longer**;
- Has **both capital** and **lower case** letters.
- Has at least one **number**;
- Has at least one **special character**: !@#\$%^&)(.

You are In!

Your manager or HR can help you figure out how to get your schedule or see your pay stub.